



Process Mapping: How to create work flow and work improvement

Introduction

In creating work efficiency, working system is so significant beside people. Any organizations, which are looking for succeeding in work efficiency, reducing waste in resources, budget, and time, need to have good working flow and working system. The creation of process mapping is so helpful for previous objectives. This program will introduce steps in the creation of process mapping and how to utilize the process mapping.

Objectives

1. To educate participants about tools in management and operation.
2. To study about the creation of process mapping and utilize process mapping for working.
3. To learn about development and improvement in quality and efficiency of process to excellent

Course Outline

- Definition: process and using of process mapping
- Introduction: process and using of process mapping
- Determining flow of work and process of creating value stream
- Waste Identification and waste elimination process
- Development of work flow, finding constraint ,and constrain reduction
- Creating system and process in single minute exchange of customer (SMED)
- Workshop: Finding process of creating value stream and work flow